# Cache Mosquito Abatement District Board of Trustees Meeting August 25, 2022

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, August 25, 2022, at 7 p.m. in the CMAD Building (850 W 100 S, Hyde Park). Representatives from 17 municipalities were present:

Craig Hidalgo, Clarkston	Deon Johr
Craig Rigby, Newton	Don Sheft
Curtis Wall, Smithfield	Greg Tay
Darwin Pitcher, Lewiston	Jeff Ricks
David Gatherum, Hyde Park	Joe Arche
David Wood, Amalga	Joe Hanse

Deon Johnson, Providence Don Sheffer, Richmond Greg Taylor, Mendon Jeff Ricks, Unincorp (7:05) Joe Archer, North Logan Joe Hansen, Cornish Kermit Price, Millville Kevin Tingey, Wellsville Kim Hatch, Trenton Paul James, Hyrum Tom Davis, Nibley

Also present: Debbie Mays, Administrative Manager	Richard Rigby, Manager
Jessica Olson, Adm Manager Trainee	

## ADOPT AGENDA

The meeting was called to order at 7:00 p.m. by Chair Joe Hansen. The agenda was reviewed.

Darwin Pitcher moved and Kermit Price seconded that the agenda be adopted. Ayes: Archer, Davis, Gatherum, Hansen, Hatch, Hidalgo, James, Johnson, Pitcher, Price, C Rigby, Sheffer, Taylor, Tingey, Wall, Wood. Nays: None. Motion passed unanimously. Jeff Ricks was not yet present.

#### MINUTES OF PREVIOUS MEETING

The minutes of the July 28, 2022 meeting were reviewed.

Paul James moved and Deon Johnson seconded that the minutes be approved. Ayes: Archer, Davis, Gatherum, Hatch, Hidalgo, James, Johnson, Pitcher, Price, Ricks, C Rigby, Sheffer, Taylor, Tingey, Wall, Wood. Nays: None. Motion passed unanimously with one abstention by Joe Hansen.

## MANAGER REPORTS

Manager Richard Rigby reports most of the larviciders are gone for the season, as school has started for them. On Sept. 1 there will be a USU meeting for engineering students to pick a project. Richard will be mentoring students as they work on an equipment improvement project for us over 2 semesters. He believes it will be a good thing to engage the USU student community and is looking forward to working with them.

A question was asked about whether Richard is able to have equipment parts available for when they are needed, and he responded that he has been able to start doing that more since we are in our building. A question was also asked about whether it worked out to have a bonus available for those seasonal workers who stay until the end of the season. He reports that several would be willing to stay but cannot due to commitments for school, so the bonus isn't really a possibility for most workers.

Richard reports he looked into the cost of obtaining a drone. It would be over \$18,000 for one, which would also include some training. He's not sure what licensing requirements there are to operate the drone. Richard also reports CMAD will be hosting the UMAA Conference held in Park City in October.

Administrative Manager Debbie Mays provided information on this month's bills as well as our current budget position. Adm. Manager Trainee Jessica Olson gave an update on the laptop which has been ordered, which should arrive sometime in September. She also has purchased a new printer with a scanner. These were well within the \$2500 budget she was granted for these. Debbie has completed updating the Administrative Manager instruction booklet and has developed a timeline for transferring her duties once the new laptop arrives. Jessica has a prior commitment next month so will not be able to attend our September Board Meeting, but the plan is for her to take over completely as Administrative Manager at the end of September.

### **CMAD GROUNDS MAINTENANCE DISCUSSION**

There was some good discussion on options for CMAD grounds maintenance. Consensus was reached quickly about the best option being to contract with someone to lay a ground barrier with some kind of rock on top. Various rock sizes and recommendations were offered. Richard will check into these options and a decision will be made at our next meeting.

### SEPTEMBER BUDGET COMMITTEE MEETING

The budget committee will plan to meet at 6 p.m. on September 22, one hour before our regular meeting. All trustees are invited to join in that discussion.

## **BILLS**:

Personnel		Veseris (equipment)	\$367.54
Payroll Tax Liability	\$1,094.30	Surveillance	
Administrative Manager	\$874.58	AirGas (Co2)	\$5.85
Manager	\$2,227.05	Clarke (3 traps)	\$913.50
Website Manager	\$47.48	AirGas (Co2)	\$5.85
Workers, Adulticide	\$1,603.84	UDOH State Lab (July mosq testing)	\$615.00
Workers, Larvicide	\$8,641.21	Fuel	\$2,638.93
Workers, Surveil/Custod	\$908.84	Maintenance	
		Lee's Ace (cement pvc, adapter)	\$6.82
Administration		Smithfield Implement (cord, tie dn)	\$25.44
Administrative Manager Mileage	\$47.39	Jack's Tire (tire repair)	\$18.50
Dues (AMCA)	\$155.00	Juniper Systems (handheld repair)	\$125.00
Office Equipment		Home Depot (clamps)	\$37.96
Comcast	\$442.91	Lee's Ace (tape measure)	\$10.78
Expercom (Ad Mg cmputr/accessrs)	\$1,839.88	Lee's Ace (cord dryer, vent)	\$43.41
Staples (Adm M printer/crate)	\$265.97	Advanced Heat & Air (repair)	\$155.00
Phones		Jack's Tire (tire repair)	\$80.95
Google Cloud	\$12.00	Napa (error July cc stmt; 3 cents)	\$0.03
Verizon	\$406.70	Lee's Ace (hose)	\$49.49
Travel & Training (Village Baker)	\$17.91	Operations Site	
		Hyde Park City	\$148.96
<u>Abatement</u>		Rocky Mountain Power	\$513.16
Adulticide Supplies		Dominion Energy	\$8.03
Veseris (Perm-X)	\$11,859.15		

Craig Rigby moved and Joe Archer seconded that the bills be approved. Ayes: Archer, Davis, Gatherum, Hansen, Hatch, Hidalgo, James, Johnson, Pitcher, Price, Ricks, C Rigby, Sheffer, Taylor, Tingey, Wall, Wood. Nays: None. Motion passed unanimously.

#### **ADJOURNMENT**

David Gatherum moved and David Wood seconded that the meeting be adjourned. Ayes: Archer, Davis, Gatherum, Hansen, Hatch, Hidalgo, James, Johnson, Pitcher, Price, Ricks, C Rigby, Sheffer, Taylor, Tingey, Wall, Wood. Nays: None. Motion passed unanimously.

The meeting was adjourned at 8:10 p.m.

Prepared by Debbie Mays Date 8/25/2022

Accepted: <u>9/22/2022</u>