

Cache Mosquito Abatement District Board of Trustees

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, February 28, 2013, at 7:00 pm in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 14 municipalities and the unincorporated area were present:

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| Darwin Pitcher, Lewiston | Gary Bates, Wellsville <i>arr. 7:05</i> |
| Raymond Smith, Richmond | Tom LaBau, Hyrum |
| Dave Gatherum, Hyde Park <i>arr. 7:05</i> | Kermit Price, Millville |
| Scott Larsen, Nibley | Robert Mather, Smithfield |
| Dave Wood, Amalga | Deon Johnson, Providence |
| Elaine Nelson, North Logan | Joe Hansen, Cornish |
| Jeff Ricks, unincorporated <i>arr. 7:05</i> | Perry Spackman, Trenton |
| Bob Jepsen, Mendon | |

Excused: Mike Peterson, Newton; Kendon Godfrey, Clarkston.

Also present: Richard Rigby, Field Ops Manager, and Terrie Wierenga, Administrative Manager.

The meeting was called to order at 7:00 pm by chairwoman Elaine Nelson. Dave W. moved, and Darwin seconded, that the agenda be adopted; motion passed unanimously

MINUTES

The minutes of the January 24, 2013 meeting were reviewed and discussed. The vote tally for chairperson was corrected.

Tom moved, and Robert seconded, that the minutes be approved as amended; motion passed unanimously with Dave W, Perry, Gary, and Bob abstaining.

Dave G., Gary, and Jeff arrived.

MANAGERS REPORTS

Richard said that UMAA (Utah Mosquito Abatement Association) directors are following several legislative issues. The pesticide application notification is still a boxcar (just a title, no language). The chemical bid came in with some rates a bit better than anticipated. All quantities we listed on the bid have been ordered; total is about \$8,000 less than budgeted. The fogger and flow unit will arrive next week, and the pickup has been ordered. The ATV will be ordered in the next few weeks. He still hasn't heard back from USU to see if they'll be able to sponsor an intern for the speciation work.

Terrie reviewed the legislative issues that could impact CMAD. The biggest is the proposal to switch from a calendar fiscal year to the same one as cities and counties (July 1 – June 30). There would be one year with 18 months which could be a challenge to essentially buy chemicals for

two seasons with one year's tax revenue. The operations building rental contract is due for renewal; Richard will speak with the landlord about renewing the contract.

PERSONNEL POLICY

The revised personnel policy was presented. Gary felt that a paragraph should be added to the travel section under **II. Employee Benefits** that would let the chair and financial officer approve emergency travel. Currently, all travel must be approved by the Board of Trustees. Much discussion ensued.

Gary moved, and Tom seconded, that the policy be approved with the amendment to include under **II. Employee Benefits C** "The Chairperson and Financial Officer have authority to grant approval if emergency travel occurs before the regular meeting of the Board." The vote tally was: ayes—Dave G, Bob, Gary, Perry, Tom, Deon, Raymond, Elaine; nays—Kermit, Dave W., Scott, Robert, Jeff, Joe, Darwin. Motion passed.

BILLS

The following bills were presented. Joe moved and Darwin seconded that the bills be approved; motion passed unanimously.

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|------------------------|--------|
| Wages | 770.50 |
| Phone | 130.95 |
| Questar | 66.84 |
| ULGT Workers Comp | 197.66 |
| Shop rental & internet | 925.00 |
| Rocky Mountain Power | 35.56 |
| Bankcard | 151.65 |
| UMAA dues | 350.00 |

ADJOURNMENT

Tom moved, and Joe seconded, that the meeting be adjourned. The meeting was adjourned at 7:35 p.m.

Prepared by /s/ Terrie L. Wierenga

Date 3/15/2013

Accepted: 3/28/2013