

Cache Mosquito Abatement District Board of Trustees

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, March 28, 2013, at 7:00 pm in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 13 municipalities were present:

Kendon Godfrey, Clarkston	Gary Bates, Wellsville
Raymond Smith, Richmond	Tom LaBau, Hyrum
Dave Gatherum, Hyde Park	Kermit Price, Millville
Robert Mather, Smithfield <i>arr. 7:05</i>	Perry Spackman, Trenton
Dave Wood, Amalga	Deon Johnson, Providence
Elaine Nelson, North Logan	Joe Hansen, Cornish
Bob Jepsen, Mendon	

Excused: Mike Peterson, Newton; Scott Larsen, Nibley; Jeff Ricks, unincorporated; Darwin Pitcher, Lewiston

Also present: Richard Rigby, Field Ops Manager, and Terrie Wierenga, Administrative Manager.

The meeting was called to order at 7:00 pm by chairwoman Elaine Nelson. Perry moved, and Kendon seconded, that the agenda be adopted; motion passed unanimously

MINUTES

The minutes of the February 28, 2013 meeting were reviewed and discussed.

Tom moved, and Deon seconded, that the minutes be approved; motion passed unanimously.

Robert arrived.

MANAGERS REPORTS

Richard reported that the ATV was purchased from Cache Honda Yamaha; the pickup should be here soon. The fogger pumps from the two older units were shipped back to London Fog for the flow unit to be installed. This will let the Sentinel system digitally track when, where, and how much Kontrol is being applied throughout the route. He and Joe have made plans to get the hoist from Hyrum and place it in the shop. Most of the chemicals are here, or will be within the week. The air compressor (picked up last year at a large discount) has been wired into the shop and is working.

Richard has investigated to find out what prices used foggers are sold for. Some trustees recommended he check on the possibility of a trade-in. There's also one pickup he'd like to surplus. He's used the NADA guide to decide the asking price when advertising.

Perry moved, and Tom seconded, to have Richard look at pricing for used foggers or trade-ins, then sell according to District Surplus Property Policy. Motion passed unanimously.

Terrie attended the training given by the State Auditor's Office on March 26. Presentations were also given by Tax Commission and Utah Retirement System staff. After June 30, 2013, there will be a new database for all financial reports required by the SAO. The goal is to gather the reports into a searchable database (combined with the ULCT information) to improve transparency. The goal is to allow people to search and compare various entities throughout the state on financial records and accountability. Certification of financial reports will require digital statements from both the chief administrative officer and chief financial officer before they will be considered as officially submitted. Changes were made to require cities of the first through fourth class to post approved minutes to the Public Meeting Notice within three days of approval. Local districts will have to start doing this in 2015. The certified tax rate will require a resolution adopted by the Board of Trustees before June 22.

Several changes were made to GASB (Governmental Accounting Standards Board). The budget levels at which full audits and financial reviews were adjusted; now budgets below \$500,000 can do a financial statements review. Those above \$500,000 must do a full audit. Entities below \$500,000 may also choose to use a method called "Agreed-Upon Procedures." It's goal is to make the annual financial reports more usable and to ensure compliance with GRAMA and other rules.

Legislative issues were reviewed by UASD. Most bills passed this session have effective dates of May 14, 2013. The IRS has ruled that compensation to trustees must be treated as a wage and FICA be applied. This means that W-2's will have to be issued to each trustee next January even though the most compensation under current policy is \$300. The big procurement bill was passed but won't be in effect until May 2014. The CMAD procurement policy already has the majority of the 'new' requirements in place so it won't be a big change for the District.

Terrie called into the March UMAA meeting. The Spring Workshop and 2013 annual meeting were discussed. The workshop will be held at the ULGT offices in North Salt Lake; this allows different training tracks for new employees, experienced employees, and managers to be held concurrently. The annual meeting will be held at Ruby's Inn; reservations will likely open in mid-May. Legislative issues were also reviewed. The transition to GHS (Globally Harmonized System) requirements for chemical and transportation labeling was discussed. Most districts and some vendors are uncertain what will be involved and what practices need changed; this will go into effect December 1, 2013. Since she has already been dealing with GHS and has developed training on it, she distributed copies and information to the UMAA membership.

SPRING WORKSHOP

The Spring Workshop (training provided by UMAA and others) is April 20. The District would have to take three pickups down; Richard would like to rent a van large enough for all employees to ride in together. It worked well last year when all rode down in Richard's personal vehicle; procedures could be covered during the drive since some had changed from when BRHD was

doing abatement with us. Cost to rent a van for the day is under \$180; the Board approved the travel plan. All employees have been hired. A copy of the agenda was passed around.

BILLS

The following bills were presented. Tom moved and Bob seconded that the bills be approved; motion passed unanimously.

Univar (fogger)	\$10,000.00
Clarke (Natular)	15,561.00
Fuelman	54.02
Wages	978.75
Questar	44.19
Building + internet	925.00
Verizon	131.39
Hitch	230.00
ATV + tires	8,056.00
Clarke (Abate)	32,110.00
Electronic Data Solutions	6,212.90
ULGT	197.66
Adapco	10,705.80
Sears	305.96

ADJOURNMENT

Bob moved, and Joe seconded, that the meeting be adjourned. The meeting was adjourned at 7:35 p.m.

Prepared by /s/ Terrie L. Wierenga

Date 4/15/2013

Accepted: 4/25/2013