

**Cache Mosquito Abatement District  
Board of Trustees Meeting  
November 11, 2021**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, November 11, 2021 at 7 p.m. in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Current Covid-19 CDC suggestions were followed, with face masks recommended for all due to our area's high transmission rate. Representatives from 14 municipalities were present:

Craig Hidalgo, Clarkston	Deon Johnson, Providence	Kermit Price, Millville
Curtis Wall, Smithfield	Don Sheffer, Richmond	Kim Hatch, Trenton
Darwin Pitcher, Lewiston	Jeff Ricks, Unincorporated	Larry Jacobsen, Nibley
David Gatherum, Hyde Park	Joe Archer, N Logan	Paul James, Hyrum
David Wood, Amalga	Joe Hansen, Cornish	

**Excused:** Craig Rigby, Newton Greg Taylor, Mendon Kevin Tingey, Wellsville

**Also present:** Debbie Mays, Admin Manager Richard Rigby, Manager Justin Maughan, Presenter

**ADOPT AGENDA**

The meeting was called to order at 7 p.m. by Chair Joe Hansen. The agenda was reviewed.

Paul James moved and David Gatherum seconded that the agenda be adopted. Ayes: Archer, Gatherum, Hansen, Hatch, Hidalgo, Jacobsen, James, Johnson, Pitcher, Price, Ricks, Sheffer, Wall, Wood. Nays: None. Motion passed unanimously.

**MINUTES OF PREVIOUS MEETING**

The minutes of the October 28, 2021 meeting were reviewed.

Paul James moved and Darwin Pitcher seconded that the minutes be approved. Ayes: Archer, Gatherum, Hatch, Hidalgo, Jacobsen, James, Johnson, Pitcher, Price, Ricks, Sheffer, Wall, Wood. Nays: None. Motion passed unanimously. Joe Hansen abstained.

**REVIEW AND APPROVE NOTICE OF INTENT RESOLUTION FOR NIBLEY CRA**

Justin Maughan, Nibley City Manager, visited our meeting tonight to present information about the Nibley Community Reinvestment Agency. They are seeking our support by way of passage of a Notice of Intent Resolution, which would be a preliminary step toward offering our full support. Their plan is to give us further information in the form of actual projected numbers as soon as they are available.

After Justin's presentation, questions were asked and discussion ensued. The consensus was that more information and actual projections were needed before a vote could be taken and a resolution passed by CMAD.

**MANAGER REPORTS**

Manager Richard Rigby reported that 2 new ATVs for next year have been secured through the efforts of Bob Hugo, working with Cache Honda Yamaha. They will each cost \$11,000, which Richard says is a good price and better than he expected.

Richard will be meeting next week with personnel from the Engineering Department at USU to discuss possible student participation in a project for upgrading the larvicide distribution system of our ATVs. He also reports he is working with someone from the state to see if we can get a better rate from our internet provider.

Administrative Manager Debbie Mays discussed our current financial status in relation to our budget. She also spent some time again this month speaking about the benefits of working to pay down our loan early. The consensus among trustees was that we need to wait and see what increased expenses we may have in the next few months before making a decision about using funds for that purpose.

### **REVIEW AND APPROVE UPDATE TO CURRENT CMAD TRAVEL POLICY**

Richard put together a new travel policy which he emailed to all the trustees prior to our meeting. The biggest change was that we would use the U.S. General Services Administration per diem rate rather than the State of Utah per diem rate.

Paul James moved and Joe Archer seconded that the new travel policy be adopted. Ayes: Archer, Gatherum, Hansen, Hatch, Hidalgo, Jacobsen, James, Johnson, Pitcher, Price, Ricks, Sheffer, Wall, Wood. Nays: None. Motion passed unanimously.

**BILLS:** Bills for the month were presented and reviewed.

#### **Personnel**

Payroll Tax Liability	\$225.95
Administrative Manager	\$688.28
Manager	\$2,121.00
Website Manager	\$49.75
Workers, Larvicide	\$296.38

#### **Administration**

Administrative Manager Mileage	\$34.72
Office Equipment (Comcast)	\$427.00

#### **Phones**

Google Cloud	\$12.00
Verizon	\$111.35

#### **Trustee Comp, Mlg, Off Per Diem**

Kim Hatch, Oct meeting attendance	\$50.16
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#### **Abatement**

Fuel	\$568.04
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#### **Operations Site**

Hyde Park City	\$139.96
Rocky Mountain Power	\$466.13

Darwin Pitcher moved and Craig Hidalgo seconded that the bills be approved. Ayes: Archer, Gatherum, Hansen, Hatch, Hidalgo, Jacobsen, James, Johnson, Pitcher, Price, Ricks, Sheffer, Wall, Wood. Nays: None. Motion passed unanimously.

### **ADJOURNMENT**

David Gatherum moved and Craig Hidalgo seconded that the meeting be adjourned. Ayes: Archer, Gatherum, Hansen, Hatch, Hidalgo, Jacobsen, James, Johnson, Pitcher, Price, Ricks, Sheffer, Wall, Wood. Nays: None. Motion passed unanimously. The meeting was adjourned at 8:07 p.m.

Prepared by Debbie Mays Date 11/11/2021

Accepted: 12/09/2021