

Cache Mosquito Abatement District Board of Trustees

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, July 26, 2012, at 7:00 pm in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 11 municipalities and the county unincorporated area were present:

Darwin Pitcher, Lewiston
Shane Lewis, Richmond
Kermit Price, Millville
Gary Bates, Wellsville
Dave Gatherum, Hyde Park
Deon Johnson, Providence

Jeff Ricks, unincorporated
Tom LaBau, Hyrum
Scott Larsen, Nibley
Mike Peterson, Newton
Elaine Nelson, North Logan
Bob Jepsen, Mendon

Excused: Kendon Godfrey, Clarkston; Dave Wood, Amalga; Joe Hansen, Cornish; Robert Mather, Smithfield; Perry Spackman, Trenton. Also in attendance: Richard Rigby, Field Ops Manager.

The meeting was called to order at 7:00 pm by chairman Darwin Pitcher.

MINUTES

The minutes of the June 28, 2012 meeting were reviewed and discussed.

Tom moved, and JoeMike seconded, that the minutes be approved; motion passed unanimously with the following trustees abstaining--Scott, Jeff, Dave G., Bob, and Deon.

MANAGERS REPORTS

Richard reported that field work is going well. Mosquito numbers jumped from 810 to over 2300 in a week's time. West Nile Virus has been confirmed in a mosquito pool in southern Utah. He reviewed the mosquito numbers for each trap for the last two weeks. It's a pretty typical spike pattern seen from previous seasons. Scott said he'd gotten several calls about mosquitoes increasing. Bob asked for an explanation of the mosquito numbers.

The Natular field trial was postponed at the last minute. Larry Kane is no longer working with Clarke; he'd been our contact for running the trial. The new rep for Clarke, Ben Goudie, met with Richard and Terrie today and the trial has been rescheduled for next Monday. The field crew treated the trial area with Abate since there were so many larva present.

At the UMAA (Utah Mosquito Abatement Association) managers meeting, everyone was reminded that they must have a purchasing policy in place. The new GIS Sentinel module has arrived; Ryan Pierson will be down Monday to provide hands-on training for the crew. Two foggers need replacement; one has been used for parts for a couple of years now and a second is on its way out. Additional shop and office furnishings are being donated by ATK. Scott

reminded Richard and Terrie to make sure credit card slips and orders are accurate and have prices listed for the items purchased.

Terrie reviewed the phone log; calls are mainly to report mosquito activity now. Because CMAD is now responsible for payroll, the taxes must be deposited monthly instead of annually due to being over the \$2500 for the year. She talked with the IRS and we shouldn't be incurring any penalties since it hasn't been until this last quarter that payroll taxes went above the threshold.

CAPITAL IMPROVEMENT PLAN

The proposed changes to the CIP were discussed (adjusting equipment and vehicle purchases, striking the language that we would share a building with BRHD). Three pickups have over 185,000 miles on them; four foggers are in use with one being used for parts. One of the foggers is on its last legs. Shane suggested that a fogger be purchased this year with the CI funds and held for next season. One of the three pickups has transmission problems so not much residual value. Bob suggested looking at the state site for vehicles from Questar that are being put on surplus. Many use natural gas and some are diesels. There's a monthly list; prices run between \$2000 and \$8000. Natural gas is \$1.50 a gallon.

Richard was asked to prioritize the equipment/vehicle needs. A minimum of 5 pickups are needed, so plan to sell 3 at the end of the season and purchase one. He'd like to keep the green pickup (1998) with the lift gate. The S-10 would still have the fogger; the one Chevy is used for larvicide; the other vehicles are dual purpose (tow ATVs for larvicide during the day; foggers at night). His preference is to buy a new pickup and a new fogger. The CIP had scheduled that an ATV be replaced every four years. Richard isn't sure that that is practical. Two of the ATVs are in their fourth year of use and are constantly needing attention. General consensus of the Board is to get rid of vehicles or equipment that are no longer being used. Richard was told to pursue purchase of a pickup and a fogger. No changes were made to the CIP.

2012 OPERATIONS

Darwin said he'd been contacted by a realtor to have CMAD sign a contract for actively looking for land to purchase. Several trustees are not in favor of this, especially given how well the current operations site is working. The Board decided to not sign a contract but instead to keep looking for a permanent site.

Richard was told to move ahead on listing the items for surplus (pickups, ATV, boat) according to CMAD policy.

2ND QUARTER FINANCIAL REPORT

The financial report was reviewed and discussed. Mike moved, and Tom seconded, that the report be approved; motion passed unanimously.

BILLS

Scott pointed out that one issue auditors tend to dislike is items purchased for the entity being shipped to a home address. The following bills were presented. Elaine moved and Tom seconded that the bills be approved; motion passed unanimously.

Maintenance

\$1,344.03

Firestone	\$550.32
O'Reilly (ATV oil)	\$35.73
Cache Honda Yamaha	\$4.05
O'Reilly (battery)	\$96.47
Cache Honda Yamaha (filter)	\$18.12
O'Reilly	\$6.69
Lowe's (BVA pump)	\$41.13
Cache Honda Yamaha (rivets)	\$6.55
Kasco (seeder motors)	\$187.52
Lowe's (washers etc.)	\$9.44
Praxair (air compressor)	\$244.02
Lowe's (clamps)	\$26.21
Valley Implement	\$2.82
Steve Regan Co. (viton pump)	\$114.96
Office Supplies	\$541.61
Image Matters	\$35.98
Newegg	\$114.99
Deluxe (checks)	\$155.59
USU Surplus (speakers)	\$10.00
Staples (toners, stapler)	\$133.76
Petty cash replenishment	\$91.29
Phones	\$132.73
Surveillance	\$60.84
UPS	\$9.24
Praxair (CO2)	\$51.60
Safety	\$43.96
O'Reilly	\$43.96
Insurance	
ULGT (property)	\$127.94
Building	\$973.38
rent A&B	\$900.00
internet	\$25.00
Questar	\$5.33
Rocky Mountain Power	\$43.05
Larvicide	\$1,296.95
Clarke	\$1,089.11
Beazer (padlocks)	\$159.92
Smith & Edwards	\$47.92
Contingency	
EDS (GIS module & hardware)	\$21,128.12
Capital Improvements	
Cache Honda Yamaha (ATV+tires)	\$7,909.00
Personnel	
Admin	\$574.00
Field Ops	\$3,600.00
Larviciders	\$7,940.02
Foggers	\$3,410.38
Payroll liability	\$1,231.54
Workers Comp premium	\$189.72
Fuel	\$2,646.41

ADJOURNMENT

Shane moved, and Mike seconded, that the meeting be adjourned. The meeting was adjourned at 8:35 pm.

Prepared by /s/ Terrie L. Wierenga

Date 8/13/2012

Approved: 8/23/2012